

Welwyn Garden Swimming Club

- Covid19 Risk Assessment

Version 1 1 July 2020

Version 1.1 (20/8/20)

Version 1.2 (02/12/20)

Version 1.3 (31/3/21)

Based on: Swim England Covid-19 Risk Assessment Template

All clubs must complete a Covid-19 specific risk assessment before returning to the water.

This document is how we intend to reasonably protect any participants, workforce, public etc. from the risk of Covid-19. The protocols listed within this document must be reviewed regularly and changed accordingly if measures or guidance changes.

Covid-19 Risk Assessment for WGSC

Name of Club:	Welwyn Garden Swimming Club – Pool Opening Hatfield Pool (HP) 12 th April 2021				
Date risk assessment carried out: #1 review date	20 th July 2020 20 th August 2020 2 nd December 2020 31 st March 2021	Person:	Jayne Lansdell	Review date:	June 2021 (or next significant change guidance)

What is the Hazard?	Who might be harmed	Risk rating before controls	Controls considered	Risk rating after controls	Actioned by
Spread of Covid-19 Coronavirus.	<ul style="list-style-type: none"> • Athletes • Coaches • Volunteers • Parents 	High	<ul style="list-style-type: none"> • WGSC appointed Covid Lead and Officer to support club operations • WGSC will have a register of attendance for each session so tracing can take place • Letter to members explain protocols • Changing Room Protocol. • Equipment - set of PPE for emergencies / use our own equipment • Rules on pool deck and Rules in the pool. <p>Venue measures</p> <ul style="list-style-type: none"> • HP Single club usage in timeslot • HP increased the concentration of chlorine in the water • HP increased the fresh air flow system to 100% • Spectator areas are closed, except for safeguarding under 8s • HP hand gel on entry • HP implemented a social distance queuing system to enter the venue • HP have updated their standard and emergency pool operating instructions to include Covid 	Low	Club Covid Sub Committee HP Facility Operator

			Measures		
Maintaining social distancing.	<ul style="list-style-type: none"> • Athletes • Parents • Guardians • Coaches • Volunteers 	High	<ul style="list-style-type: none"> • Staggered entry process for each lane • Signage – adherence to the one-way system both inside and outside of the venue • Taped/marked areas on pool deck. • One-way entry and exit requirements clearly marked • Swimmers who don't understand the concept of social distancing asked not to attend sessions. 	Medium	Club Committee and Facility Operator
Spread of Covid-19 Coronavirus					
Carpark	<ul style="list-style-type: none"> • Athletes • Parents • Guardians • Coaches • Volunteers 	Medium	<ul style="list-style-type: none"> • Social distance queuing marked and in place outside the venue • Information to members on social distancing 	Low	Club Committee and Facility Operator
Unfit to swim	<ul style="list-style-type: none"> • Athletes 	High	<ul style="list-style-type: none"> • Communications to parents to keep their child away from session if they are at all unwell • Families self-isolating should not attend • Pre-session screening to check health of swimmers 	Low	Club Committee and Covid Officer
Facility entrance and reception area	<ul style="list-style-type: none"> • Athletes • Coaches • Volunteers • Parents 	High	<ul style="list-style-type: none"> • Pre-entry Covid Health check • Parents of swimmers over 8 years are not permitted to enter the facility • Social distancing-via separate entry and clearly marked venue queuing system • Hand Gel on entry • One-way system to access pool deck via double doors • Information given to parents of protocols. 	Medium	Club Committee and Facility Operator

			<ul style="list-style-type: none"> Swimmers will be allocated a lane on entry, which may vary week on week to include as many swimmers wishing to attend within the limits on numbers 		
WGSC: Rejection of swimmer at drop off point	<ul style="list-style-type: none"> Athletes 	High	<ul style="list-style-type: none"> Parents must be present as swimmers are accepted into swimming session Health screening prior to entering the facility Parents are not able to stay at the venue unless their swimmer is under 8 Letter to parents 	Low	Club email
WGSC: 8-year-old and under swimmers should have parent on-site	<ul style="list-style-type: none"> Athletes Parents 	High	<ul style="list-style-type: none"> Spectator facilities are closed, except for parents of under 8 swimmers 	Low	Club Committee and Facility Operator
Changing rooms	<ul style="list-style-type: none"> Athletes Coaches Volunteers 	High	<ul style="list-style-type: none"> Athletes to arrive in costume ready to swim, with limited outer garments, to allow for poolside public changing. Hats and goggles to be handled by swimmers only Any additional gear to be left poolside in designated area via a one-way system utilising the furthest stations first and filling back from there. Minimise the time getting changed once finished Changing cubicles are limited to 20 at any one time and separated with a DBS checked volunteer in the changing area to help manage throughput Whilst the showers are not restricted, the swimmers are requested not to use them Toilets are open but must be accessed via the one-way system 	Medium	Club Committee and Facility Operator
Health screening	<ul style="list-style-type: none"> Athletes Coaches Volunteers 	High	<ul style="list-style-type: none"> Completion of screening club health checklist before every training session to take place outside the doors. 	Low	Lead Coaches/Covid-19 Officer

Someone becomes unwell during session	<ul style="list-style-type: none"> • Athletes • Coaches • Volunteers 	Low	<ul style="list-style-type: none"> • Contact parent guardian and isolate individual in first aid room or other suitable area. Use appropriate PPE supplied by facility. • Covid Officer to have access to information 	Low	Covid-19 Officer Facility officer / Lifeguard (depending on hire agreements)
Poolside	<ul style="list-style-type: none"> • Athletes • Coaches • Volunteers 	High	<ul style="list-style-type: none"> • One-way System in place and enforced • Safe entry into the pool at a distance in each lane • Social distancing protocols to be always followed • Warm up continuous swimming where possible • Covid Officer will oversee practices • Swimmers waiting in the water return to separate waiting points within each lane 	Medium	Lead Coach and Duty Manger or other suitable member of staff
During activity	<ul style="list-style-type: none"> • Athletes 	Medium	<ul style="list-style-type: none"> • Lane registers will continue to be taken • Appropriate training to achieve social distancing protocols. • Swimmers required to keep 1m apart at briefings from coaches. • Extra helpers will be at end of lanes to monitor social distancing and keep the swimmers well-spaced • No out of pool demos with the swimmers 	Low	Lead Coaches
Hygiene measures	<ul style="list-style-type: none"> • Athletes • Coaches • Volunteers 	High	<ul style="list-style-type: none"> • Covid-19 Rules communicated to all members in advance. 	Medium	Club Committee/Covid-19 Officer
Equipment	<ul style="list-style-type: none"> • Athletes 	High	<ul style="list-style-type: none"> • Communication that sharing is prohibited. • WGSC: floats to be place in the pool water for a 1 minute before being used. They will not be shared between swimmers during the session. • Recommendation of cleaning protocols after each training session to be circulated. 	Low	Club Committee
Exit	<ul style="list-style-type: none"> • Athletes 	High	<ul style="list-style-type: none"> • Each lane will finish at a separate time. Starting with the lower lane, then middle and finally top lane 	Medium	Lead Coaches, Facility Operator

	<ul style="list-style-type: none"> • Coaches • Volunteers • Parents 		<ul style="list-style-type: none"> • One-way system in place and enforced. Exiting the pool at the reception end and following the signage around the pool to pick up kit and exit via the changing village • Athlete to leave facility as soon as possible via designated exit door • Instruction to parents for collection their children (younger age groups). • Parents should wait socially distanced outside the swimming pool exit to collect their swimmers 		
Maximum Numbers	<ul style="list-style-type: none"> • Athletes 	High	<ul style="list-style-type: none"> • 30m length (approx.), 12 m width; 360m² • 15th June assumption of 6m² per swimmer, results in a maximum capacity of 60, however HP request limit of 55 swimmers 	Low	Facility Operator
Swimmers or coaches do not inform club of Covid infection	<ul style="list-style-type: none"> • Athletes • Coaches 	Medium	<ul style="list-style-type: none"> • Covid Lead contact details and requirement to inform club is swimmer or close family member becomes ill within 14 days of a club session sent out by email and on club website 	Low	Club Committee