

Welwyn Garden Swimming Club

- Covid19 Risk Assessment

25th September 2020, for Birch Green School Pool

Version 1 (25/09/20)

Version 1.1 (03/12/20)

Version 1.2 (31/3/2021)

Based on: Swim England Covid-19 Risk Assessment Template

All clubs must complete a Covid-19 specific risk assessment before returning to the water.

This document is how we intend to reasonably protect any participants, workforce, public etc. from the risk of Covid-19. The protocols listed within this document must be reviewed regularly and changed accordingly if measures or guidance changes.

Covid-19 Risk Assessment for WGSC

Name of Club:	Welwyn Garden Swimming Club – School pool opening – Birch Green School (BG)				
Date risk assessment carried out: #1 review date	25 th September 2020 3 rd December 2020 31 st March 2021	Person:	Jayne Lansdell	Review date:	June 2021 (or at the next significant change in guidance)

What is the Hazard?	Who might be harmed	Risk rating before controls	Controls considered	Risk rating after controls	Actioned by
Spread of Covid-19 Coronavirus.	<ul style="list-style-type: none"> • Athletes • Coaches • Volunteers • Parents 	High	<ul style="list-style-type: none"> • WGSC appointed Covid Lead and Officer to support club operations • WGSC will have a register of attendance for each session so tracing can take place • Letter to members explain protocols • Changing Room Protocol. • Equipment - set of PPE for emergencies / use our own equipment • Rules on pool deck and Rules in the pool updated for new pool location. <p>Venue measures</p> <ul style="list-style-type: none"> • BG have implemented a 2 hourly pool water quality check • BG have wooden wedges to enable the large windows to remain open during session to encourage fresh air flow • Spectator have designed standing spots inside the pool, however, are encourages to wait outside where possible • Single entry point and exit markings • BG require the club to wipe down touch points after sessions 	Low	Club Covid Sub Committee BC Facility Operator

Maintaining social distancing.	<ul style="list-style-type: none"> • Athletes • Parents • Guardians • Coaches • Volunteers 	High	<ul style="list-style-type: none"> • Managed entry process for each swimmer • Signage – adherence to the marked entry and exit system both inside and outside of the venue • Queuing distance marked outside of the pool • Taped/marked areas on pool deck. • One-way entry and exit requirements clearly marked • Swimmers who don't understand the concept of social distancing asked not to attend sessions. 	Medium	Club Committee and Facility Operator
Spread of Covid-19 Coronavirus					
Carpark	<ul style="list-style-type: none"> • Athletes • Parents • Guardians • Coaches • Volunteers 	Medium	<ul style="list-style-type: none"> • Information to members on social distancing • Parents are requested not to park on the site of the school. 	Low	Club Committee and Facility Operator
Unfit to swim	<ul style="list-style-type: none"> • Athletes 	High	<ul style="list-style-type: none"> • Communications to parents to keep their child away from session if they are at all unwell • Families self-isolating should not attend • Pre-session screening to check health of swimmers 	Low	Club Committee and Covid Officer
Facility entrance and reception area	<ul style="list-style-type: none"> • Athletes • Coaches • Volunteers • Parents 	High	<ul style="list-style-type: none"> • Pre-entry Covid Health check • Parents of swimmers over 8 years are not permitted to enter the facility • Social distancing-via separate entry • Hand Gel on entry • One-way system to access pool deck via main doors • Information given to parents of protocols. • Swimmers will be allocated a lane on entry, which may vary week on week to include as many 	Medium	Club Committee and Facility Operator

			swimmers wishing to attend within the limits on numbers		
WGSC: Rejection of swimmer at drop off point	<ul style="list-style-type: none"> • Athletes 	High	<ul style="list-style-type: none"> • Parents must be present as swimmers are accepted into swimming session • Health screening prior to entering the facility • Parents are not able to stay at the venue unless their swimmer is under 8 • Letter to parents 	Low	Club email
WGSC: 8-year-old and under swimmers should have parent on-site but cannot	<ul style="list-style-type: none"> • Athletes • Parents 	High	<ul style="list-style-type: none"> • Spectator facilities are based on 'dot market' standing spaces only where needed, however parents are encouraged to wait outside • Parents of under 8 swimmers will be asked to wait in the car park adjacent to the pool at a social distance or immediately outside the building 	Low	Club Committee and Facility Operator
Changing rooms	<ul style="list-style-type: none"> • Athletes • Coaches • Volunteers 	High	<ul style="list-style-type: none"> • Athletes to arrive in costume ready to swim, with limited outer garments, to allow limited time in the changing areas. • Hats and goggles to be handled by swimmers only • Any additional gear to be left in the changing areas at a distance from other participants. • Minimise the time getting changed once finished • Open but separate changing area for males / females • Shower will not be available • Toilets are open 	Medium	Club Committee and Facility Operator
Health screening	<ul style="list-style-type: none"> • Athletes • Coaches • Volunteers 	High	<ul style="list-style-type: none"> • Completion of screening club health checklist before every training session to take place outside the doors. 	Low	Lead Coaches/Covid-19 Officer
Someone becomes unwell during session	<ul style="list-style-type: none"> • Athletes • Coaches 	Low	<ul style="list-style-type: none"> • Contact parent guardian and isolate individual in first aid room or other suitable area. Use appropriate PPE supplied by facility. 	Low	Covid-19 Officer Facility officer / Lifeguard (depending

	<ul style="list-style-type: none"> Volunteers 		<ul style="list-style-type: none"> Covid Officer to have access to information 		on hire agreements)
Poolside	<ul style="list-style-type: none"> Athletes Coaches Volunteers 	High	<ul style="list-style-type: none"> One-way System in place and enforced Safe entry into the pool at a distance Social distancing protocols to be always followed Warm up continuous swimming where possible Covid Officer will oversee practices Swimmers waiting in the water return to separate waiting points within each lane 	Medium	Lead Coach and Duty Manger or other suitable member of staff
During activity	<ul style="list-style-type: none"> Athletes 	Medium	<ul style="list-style-type: none"> Coaches will remain on poolside Appropriate training to achieve social distancing protocols. Swimmers required to keep 1m apart at briefings from coaches. No out of pool demos with the swimmers 	Low	Lead Coaches
Hygiene measures	<ul style="list-style-type: none"> Athletes Coaches Volunteers 	High	<ul style="list-style-type: none"> Covid-19 Rules communicated to all members in advance. BG require a member of WGSC to clean down at the end of the session following the club session WGSC to provide own cleaning equipment 	Medium	Club Committee/Covid-19 Officer
Equipment	<ul style="list-style-type: none"> Athletes 	High	<ul style="list-style-type: none"> WGSC will provide its own float. Sharing is prohibited. 	Low	Club Committee
Exit	<ul style="list-style-type: none"> Athletes Coaches Volunteers Parents 	High	<ul style="list-style-type: none"> One-way system in place and enforced. Exiting the pool and following the signage to pick up kit changing at a distance. Athlete to leave facility as soon as possible via designated exit door Instruction to parents for collection their children (younger age groups). Parents should wait socially distanced outside the swimming pool exit to collect their swimmers 	Medium	Lead Coaches, Facility Operator

Maximum Numbers	<ul style="list-style-type: none"> • Athletes 	High	<ul style="list-style-type: none"> • 8 participants are permitted in the pool 	Low	Facility Operator
Swimmers or coaches do not inform club of Covid infection	<ul style="list-style-type: none"> • Athletes • Coaches 	Medium	<ul style="list-style-type: none"> • Covid Lead contact details and requirement to inform club is swimmer or close family member becomes ill within 14 days of a club session sent out by email and on club website 	Low	Club Committee